

On the following pages is the list of registered DQI facilitators ordered randomly. The people on this list have been approved and trained by DQI USA to facilitate use of the DQI. You can use this list to either confirm the status of a facilitator*, or help you choose a facilitator.

CONTACTING A FACILITATOR

Email these facilitators a description of the project and questions you would like them to answer, a recommended format is below. Always include in the email a deadline for responses and a limit on the length of the response. We suggest no more than one side of A4.

Recommended format

Your description of the project (or range of projects) should be no more than 200 words and include the following information:

- current stage (brief, mid design, ready for occupation, in-use)
- project type
- project size
- location
- time frame
- who's involved
- purpose of using the DQI
- the primary contact (DQI leader)
- primary contact / the organization's use of the DQI before
- type of appointment (one assessment, several assessment on a project, range of projects, framework etc.)

Include any other relevant project details.

Ask the facilitators to respond by answers to the following questions:

1. Please confirm there is no conflict of interest (Yes/No)
2. Why would you be appropriate for this project(s)?
3. What indicative rate would you charge?
4. Would you be available to undertake this work?

Include any other relevant questions to help you shortlist facilitators.

From the responses you receive either:

- choose a facilitator, or
- shortlist no more than three facilitators to contact for more detailed proposals or interview.

Notes

* If the facilitator's name is not on the register please contact DQI USA to confirm their registration as some facilitators do not want their details to be made available on the public list. This document is updated frequently to reflect changes to the register.

** If you have any questions about the facilitators register, please contact DQI USA by phone at +1.312.371.7326 or by email info@dqionline.com. DQI USA is not able to provide shortlists of facilitators.

CURRENT FACILITATOR LIST

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DESIGN QUALITY INDICATOR

Facilitators Register

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DESIGN QUALITY INDICATOR

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